SAN CARLOS TOGETHER

Startup Grants for Community Development

San Carlos Together, a community-based organization, has created the Mini-Startup Grants Fund to encourage and support community groups and organizations interested in developing projects or programs designed to enhance our reputation as "The City of Good Living."

Grants Available

Grants will be awarded to individuals or groups who submit applications in support of cultural, educational or neighborhood projects.

Preference will be given to applicants who want to launch a new project or program or leverage one now existing to reach new audiences.

The maximum grant per application is $750.

Application

The application deadline is March 15, 2017. Be sure to answer all questions on the application. The Grant Review Committee will not consider proposals that are incomplete. Answer each question separately.

Preference will be given to proposals that are meant to be either self-supporting over time and/or increase services through new partnerships.

The project or program idea can come from community groups, service clubs, volunteers or citizens of San Carlos.

If you have any questions or want to discuss a proposal, please contact Tom Davids, president, San Carlos Together, at 650-703-4827, or email tom@tomdavids.com.

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STARTUP GRANT APPLICATION

1. Applicant and Organization

2. Applicant's Address

   Phone

   Email

3. Give a detailed description of the proposed project or program.
   Is there a long-term objective?

4. Is this an existing or a new project or program?

5. Why is this an important project for the City of San Carlos?

6. Who will benefit?

7. How will the grant money be spent?

8. What is the total budget in addition to your grant request? Provide a list of any other funding sources.

9. What is the projected time frame, including start date, duration and completion?

10. Where do you see this program or project six months after receiving this grant?

11. Anything else we should know?

Our Review Committee will evaluate proposals and return with a decision or ask for more information.

Please submit your application by mail to: San Carlos Together, P.O. Box 74, San Carlos, CA 94070, or email to tom@tomdavids.com

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STARTUP GRANTS FOR COMMUNITY DEVELOPMENT

Questions and Answers

Q: How do I apply for a startup grant?
A: The Application Packet must be emailed to tom@tomdavids.com or mailed to San Carlos Together, P.O Box 74, San Carlos, CA 94070.

Q: When is the application deadline?
A: All portions of the Community Grant Application Packet, including supporting documentation, must be submitted by 5 p.m. on Wednesday, March 1, 2017. Failure to provide a complete application by the deadline will result in your application not receiving consideration.

Q: Can my organization apply for funding for more than one program or project?
A: A single organization may apply for funding for more than one project or program, but must complete a separate application for each program or project for which it is seeking a grant. Please note that a single organization is unlikely to receive funding for more than one project or program in a given grant cycle.

Q: May churches apply for a Community Grant?
A: No. California law prohibits San Carlos Together from funding religions directly. Non-profit organizations that are not owned, operated or controlled by a religious sect, congregation, institutions, denomination, church or sectarian organization my apply. The project or program for which the applicant organization is seeking funding must be purely secular and open to all without discrimination.

Q: If two or more organizations are collaborating on a project, must all of them apply?
A: For projects that involve a collaboration of more than one organization only one organization should apply for the grant.

Q: If the grant being sought is part of a multi-year program or campaign, what budget information should I provide?
A: Provide the 2017 budget, and explain the situation in the "notes" section.

Q: Is there a time limit for completing our project?
A: Yes, you must claim your grant funds within one year of approval.

Q: Is there a limit to the area of a benefit?
A: Yes, the grant fund must be spent for a project or program within San Carlos.

Q: May I submit letters of support for my grant application?
A: We do not require letters of support as part of the grant application. If you have a letter of support you would like to offer, you may refer to it in the written application.

Q: Who will review applications?
A: All final grant award decisions will be made by the San Carlos Together Board of Directors.

Q: On what basis will applications be evaluated?
A: The review process will include verifying that the applicant and proposed project or program meet the eligibility requirements. The evaluation will include consideration of the benefits of the proposed project/program to the San Carlos community and current community projects.

Q: When will grant decisions be made?
A: The Board anticipates making all grant award decisions by mid-March 2017.

Q: What if a grantee has significant changes to the project or project budget during the grant period?
A: Grantees will be required to notify San Carlos Together of any changes in the grantee's ability to expand the grant for the specified grant purposes and any expenditures of grant funds made for any purpose other than the intended grant purposes. Grantees will also be required to report, within 60 days, to San Carlos Together any major changes in personnel or volunteers that would affect the grantee's ability to carry out the funded project or program.

Q: What are the reporting requirements for the grantee?
A: Grantees are required to account for funds received. Reimbursement by San Carlos Together will be processed as approved and submitted by grantee.